

**School District of South Milwaukee
2017-18 Budget Planning Calendar**

November

Board Meeting Dates: 9th, 30th

State Agency Budget Requests Due to Governor

- 21 Administrative Cabinet reviews budget calendar
- 23 Administrative Council 2017-18 Budget Requests are Distributed

December

Board Meeting Date: 14th

Joint Finance Members Announced (6 R, 1 D -Senate, 6 R, 1 D -Assembly)

- 5 Administrative Cabinet reviews budget calendar
- 8 **Administrative Council reviews budget calendar**
- 14 **School Board Approves Budget Calendar**
- 22 Administrative Council 2017-18 Budget Requests Due

January

Board Meeting Dates: 11th, 25th

- 11 **School Board approval of preliminary notice of administrator non-renewals (closed session)**
- 13 Second Friday pupil count
- 16 Administrative Cabinet reviews budget assumptions
- 25 **School Board approval of administrator contracts**
- 31 Preliminary notice of administrator non-renewals

February

Board Meeting Dates: 8th, 22nd

Governor's Budget Address & Proposed Budget Released

Joint Finance Schedules Hearings and Starts Budget Process

- 6 Administrative Cabinet reviews budget assumptions
- 8 **School Board approves teacher retirements**
- 22 **Approval of Fund 50 (Food Service) and Fund 80 (Community Service) 2017-18 preliminary budgets**

March

Board Meeting Dates: 8th, 22nd

- Joint Finance Holds Budget Hearings
- 22 School Board budget work session (reference materials / referendum details / budget assumptions / expectations)
School Board approval of preliminary notice of teacher non-renewals (Closed Session)
 - 21 Administrative Council budget discussion
 - 28 Administrative Council budget discussion

April

Board Meeting Dates: 5th, 26th

- Joint Finance Makes Modifications to Governor's Budget
- 1 Distribution of budget worksheets to Administrative Council
Preliminary notice of teacher non-renewals
 - 6 Administrative Council budget discussion
 - 26 School Board budget recommendations presentation

May

Board Meeting Dates: 3rd, 17th

- Joint Finance Modified Budget Sent to Assembly or Senate For Approval
- 3 School Board votes on final teacher non-renewals & issue contracts
 - 13 Budget worksheets due from Administrative Council
 - 17 School Board preliminary budget/staffing plan approval
 - 31 Notice to school year support staff employees regarding continuing employment

June

Board Meeting Dates: 14th, 28th

- Governor Signs Budget Into Law with Line Item Vetoes
- 8 Teacher contracts due back to District
 - 28 School Board reviews final State Budget impact on District Budget

July

Board Meeting Dates: 19th

Administration monitors budget and reports to School Board as appropriate

August

Board Meeting Dates: 9th, 23rd

- 9 **School Board review of preliminary budget**
- 23 **School Board Annual Meeting update**
School Board preliminary budget approval
- 24 Budget Publication and notice of budget hearing and annual meeting
- 31 Budget Publication and notice of budget hearing and annual meeting

September

Board Meeting Dates: 6th, 20th

- 6 **Annual meeting for public hearing on budget and approval of preliminary tax levy**
- 16 Third Friday Pupil Count

October

Board Meeting Dates: 4th, 18th

- 1 Fall Equalized Values received from the Department of Revenue
- 15 Final State Aid certification received from DPI
- 18 **Final approval of budget and tax levy by School Board**

November

Board Meeting Dates: 8th, 22nd

- 4 Certification of tax levy to municipal clerk

Red: Board Meeting
Green: Council Meeting
Blue: State of Wisconsin Action