

**School District of South Milwaukee  
2020-21 Budget Planning Calendar**

**November**

*Board Meeting Dates: 6th, 20th*

- 4 Administrative Cabinet reviews budget calendar
- 19 **Administrative Council reviews budget calendar**  
Administrative Council 2020-21 Budget Requests are Distributed

**December**

*Board Meeting Date: 11th*

- 11 **School Board Approves Budget Calendar**
- 21 Administrative Council 2020-21 Budget Requests Due

**January**

*Board Meeting Dates: 8th, 29th*

- 6 Administrative Cabinet reviews budget assumptions
- 8 **School Board budget work session (reference materials / referendum details / budget assumptions / expectations)**  
**School Board approval of preliminary notice of administrator non-renewals (closed session)**
- 11 Second Friday pupil count
- 14 **Administrative Council budget discussion**
- 20 Administrative Cabinet reviews budget assumptions
- 28 **Administrative Council budget discussion**
- 29 **School Board approval of administrator contracts**
- 31 Preliminary notice of administrator non-renewals

**February**

*Board Meeting Dates: 5th, 19th*

- 3 Administrative Cabinet reviews budget assumptions
- 5 **School Board budget recommendations presentation**  
**School Board approves teacher retirements**
- 18 **Administrative Council budget discussion**
- 19 **Budget Work Session (As Needed)**  
**Approval of Fund 50 (Food Service) and Fund 80 (Community Service) 2020-21 preliminary budgets**

## March

*Board Meeting Dates: 4th, 18th*

- 3 Administrative Council budget discussion
- 4 School Board preliminary budget/staffing plan approval  
School Board approval of preliminary notice of teacher non-renewals (Closed Session)

## April

*Board Meeting Dates: 8th, 22nd*

- 1 Distribution of budget worksheets to Administrative Council  
Preliminary notice of teacher non-renewals
- 30 Budget worksheets due from Administrative Council

## May

*Board Meeting Dates: 6th, 20th*

- 6 School Board votes on final teacher non-renewals & issue contracts
- 31 Notice to school year support staff employees regarding continuing employment

## June

*Board Meeting Dates: 3rd, 17th*

- 7 Teacher contracts due back to District

## July

*Board Meeting Dates: 8th, 22nd*

Administration monitors budget and reports to School Board as appropriate

## August

*Board Meeting Dates: 5th, 19th*

- 5 School Board review of preliminary budget
- 19 School Board Annual Meeting update  
School Board preliminary budget approval  
Budget Publication and notice of budget hearing and annual meeting
- 26 Budget Publication and notice of budget hearing and annual meeting

## September

*Board Meeting Dates: 9th, 23rd*

- 9 Annual meeting for public hearing on budget and approval of preliminary tax levy
- 18 Third Friday Pupil Count

**October**

*Board Meeting Dates: 7th, 21st*

- 1 Fall Equalized Values received from the Department of Revenue
- 15 Final State Aid certification received from DPI
- 21 **Final approval of budget and tax levy by School Board**

**November**

*Board Meeting Dates: 4th, 18th*

- 4 Certification of tax levy to municipal clerk

Red: Board Meeting  
Green: Council Meeting