

South Milwaukee Recreation Department

Adult Basketball and Volleyball Rules and Regulations

PLAYER

A player who violates the league, player eligibility, or registration rule, or is guilty of unsportsmanlike conduct is liable to be suspended.

MANAGER

A manager is held responsible for playing only eligible players. A manager found guilty of playing an ineligible player, or unsportsmanlike conduct will be suspended.

TEAM

A team found guilty of having an ineligible player in the lineup will have all games in which ineligible player participated forfeited to its opponents.

SUSPENSIONS

Suspensions longer than three (3) games may be appealed to the Appeal Board. Action of the Board will be final. An appeal on the decision made by the Recreation Director must be made in writing and be filed at the Recreation Department Office within seven days after the official notification of the Recreation Director's decision (suspensions concerning false registration, eligibility, or team contract filings are not subject to appeal). A manager or player who is ejected from a game by officials for unsportsmanlike conduct may be and most often will be suspended.

SEPRC

SEPRC (Southeast Park and Recreation Council) is an organization of public recreation departments in Southeastern Wisconsin. Each department member of the association recognizes player suspension. The Council consists of Departments throughout SE Wisconsin, as far South as Kenosha County, North to Washington County, and West to Waukesha, and Jefferson County.

GAME OFFICIALS

Game Officials will be in complete charge of competing teams during a game, and are given the authority to remove the player or manager who, in their judgment, is unsportsmanlike in his/her conduct.

GENERAL INFORMATION

Managers, it is your responsibility to acquaint yourself and your players with all league rules, and control the actions of your players at all times. Read all Rules and Regulations carefully. Ignorance will not excuse you or your players.

All correspondence concerning makeup games and information pertinent to your league will be mailed to the team manager. If addresses or telephone numbers are changed, or managers are not at home for whatever reason, the Rec. Dept. cannot be responsible for the manager's lack of communication. This is a manager's responsibility. Manager must accept the consequences.

INSURANCE

Accident or injury insurance is not provided by the Recreation Department.

LEAGUE OFFICE is the South Milwaukee Recreation Department, 901-15th Avenue. Office hours: 8:00-noon and 1:00-4:30pm Mon-Friday. The office is closed on weekends and holidays.

ELIGIBILITY

Participants must be at least 18 years of age, who are not enrolled in high school. **High school students are not eligible.** Graduating seniors become eligible if they are 18, and after graduation.

Each team will be allowed any number of residents and non-residents.

All players must pay the specified **player registration fee that is not transferable or refundable.**

If a player has a change of address, he or she must report this change to the Recreation Department to maintain eligibility.

Games in which ineligible players participate will result in forfeits and player suspension. Falsification of information will result in suspension of both player and manager. Managers must know their players and be sure of their eligibility.

If the Recreation Department recognizes an ineligible player it will declare that person(s) ineligible, and will enforce the necessary penalty.

All players must show proof of eligibility upon request by the Recreation Department.

If eligibility is challenged, the burden of proof rests with the individual being challenged, and players must be able to show proof of eligibility as outlined below, upon request of the Recreation Department.

Proof of Residency - Current driver's license - if you are a driver holding a driver's license

Current voter registration - records

Current utility bill - gas, oil, water, electric

Current State of Wisconsin ID card

Property Taxpayer - One who receives a tax bill from the City of South Milwaukee.

Proof of Taxpayer - Verification by the City Assessor

PLAYERS SHOULD REALIZE THAT OTHER FORMS OF VERIFICATION WILL **NOT** BE ACCEPTED; THIS INCLUDES LETTERS FROM RELATIVES, FRIENDS, LANDLORDS, ETC. IF YOU PLAY AND CLAIM ELIGIBILITY, THEN YOU MUST BE PREPARED TO SHOW PROOF THROUGH ONE OR ALL OF THE METHODS REQUESTED.

REGISTRATION

The Entry Form, preliminary roster, and entry fee must be submitted on the established registration date. The entry fee is **not** refundable after the registration date. A **minimum of 8 players** must be listed on the preliminary roster.

Every player must be an officially registered player; having their name, address and phone number and email address on the official Player Registration Form on file at the South Milwaukee Recreation Department Office before he/she is eligible to play.

The Player Name on the Player Registration Form must be on file in the South Milwaukee Recreation Department Office at least by the day of the first game in which the player is to participate. Player Registration will only be accepted during regular Office hours when accompanied by the proper player fee. **Supervisors are not authorized to accept player fees.** Postmark will not be used when processing Player Registration.

Player registration will not be accepted unless the proper player fee is paid in the Recreation Department Office. All eligible players must pay a player registration fee. **Player fees are not transferable from one player to another and are not refundable.**

A player may not play on more than one team on any one evening. However, if a player registers for two teams, the team he plays his with first game with will be his official team.

Managers and players are fully responsible for their own eligibility. **Failure to register will result in forfeiture of all games the ineligible player played.**

Changes such as address and telephone number must be recorded on the Team Roster prior to playing.

ADDING PLAYERS

A manager may NOT add players to the roster **after the Last Friday in January.**

NEW TEAM PLACEMENT AND ACCEPTANCE GUIDELINES

1. Previous year **Resident Sponsored Teams** and **Grandfathered Teams** will have 1st priority.
2. Previous year **Resident Sponsored Teams** with a **New Resident Sponsor** will have 2nd priority provided that the previous year's sponsor does not enter a team. If teams wish to be considered as a previous year's team having a New Resident Sponsor they must have at least 6 players returning from the previous year's team. If the team cannot show that this is the same team as last year, it will be treated as a New Resident Sponsored Team.
3. **New Resident Sponsored Teams** will have 3rd priority.
4. **Non-Resident Sponsored Teams** will have final consideration to be accepted into open slots within a league after all Resident Sponsored Teams have been placed. Priority will be given to the previous year's non-resident sponsored teams over new non-resident sponsored teams.

Within each priority level - teams will be accepted according to their time of registration based on a first-come, first-serve basis and the number of open slots within a league.

Payment must be made with a sponsoring business check showing the name of the business on the check – personal checks will not be accepted. **Self-Sponsored Teams** must submit a roster at the time of registration with a minimum of **5 resident players** (*names, addresses and phone # required*) in order to be considered a **Resident Sponsored Team**.

The Recreation Dept. will reserve the right to reject a team based on a limited number of open spots within a league, late registration, past behavior, non-compliance with league rules and other reasons deemed detrimental to the league.

RELEASES

A player cannot register with any other team unless released by the manager. If a player signs two forms, for two different teams, the team the player plays with first will be his or her team. No one can be released over the telephone.

Any player released must return all equipment upon request to the manager or sponsor. A manager is not required to release a player until such equipment is returned.

If a player has not played in any of three (3) consecutive games and has been ready to play, the player may obtain a release from the South Milwaukee Recreation Dept. A released player may not sign with another team within the same league or on the same day as that from which he/she is being released.

TEAM ROSTERS

There may be an unlimited number of players on the Team Roster. No player can be added to the team roster **after the Last Friday in January**. Rosters will be available for each team manager to examine.

AWARDS

Team awards will be presented to the 1st and 2nd place teams in each league. T-shirts will be presented to the 1st place team in each league.

GRACE PERIOD

A 10-minute grace period will be in effect for the first scheduled game or match of the evening. All other games or matches will have a 5-minute grace period before forfeiting a game.

After the grace period has expired, the official will officially forfeit the game. The grace period is in effect for each game scheduled.

A team cannot be credited with a forfeited game win unless 4 players in basketball, and 4 players in volleyball take the court (score 2-0). If both teams have insufficient number of players, the official will declare a double forfeit (score 0-0).

FORFEITS

A team forfeiting a game for any of the reasons listed below must pay the **\$25.00 forfeit fee** prior to the next game. If a forfeit fee is unpaid it will result in the team's immediate exclusion from the league and loss of contract privileges for the next season. After the second (2nd) forfeit, the team will be dropped from the league, however if the team pays the **\$25.00** forfeit fee the sponsor will not lose its contract privileges for the following season.

Forfeit may occur for the following reasons:

- Insufficient number of players required to start the game
- Quitting in defiance of an official's decision.
- Playing an ineligible player or a player not properly registered before the game.
- Game called by the official because of unsportsmanlike conduct.

TEAM DISBANDED OR DROPPED

In case a team disbands or is dropped before the season's schedule is completed, all remaining games will be credited to its scheduled opponents and schedules will be revised.

Players on a team that disbands or is dropped after the **Last Friday in January** shall not be permitted to register on any team for the balance of the season.

POSTPONEMENTS

The Recreation Department positively does not permit the postponement of a game nor any schedule adjustments after the official schedule has been printed. Games will only be postponed or rescheduled under the following conditions: poor weather conditions or extreme emergencies; school activity presenting a conflict with gym use; and school closing etc. Postponed games will be rescheduled at the discretion of the South Milwaukee Recreation Department.

It is the Manager's responsibility to call the Recreation Department office prior to their next league game to learn when their make-up game has been rescheduled. You are to do this in the event that you have not

received notification. The Rec. Dept. cannot accept responsibility for teams not notified because of failure of mail to arrive, or for a manager not calling to find out when a game has been rescheduled. If you do not show up for your game, it will be declared a forfeit, and the \$25.00 forfeit fee will be due prior to your next scheduled game. Managers - it is also your responsibility to notify your players of rescheduled games. Be sure players know the date, time, place, and whether or not your team is scheduled for a doubleheader.

Postponements will **NOT** be granted to any team as a special favor or for any reason.

If, at the end of the season a previously postponed game has no bearing as to league awards, the game need not be rescheduled. Every attempt will be made to reschedule all called-off games.

SCORING

If there is a discrepancy, managers are to consult with the official and scorekeeper at the time. After the official examines the scorebook his decision is final.

SCHEDULES

Managers will be issued season schedules in sufficient quantity to supply all team members. Teams will play 12-15 games depending on the number of teams assigned to each league. There is **no** post-season play.

LEAGUE STANDINGS

Standings will be posted in the gym or gym entrance and on line at www.smrecdept.org.

PROTESTS

Protests are accepted involving a rule interpretation or player eligibility, not judgment calls.

RULES INTERPRETATION PROTEST REQUIRE

The manager must lodge protest with game official at time of the play in question and before the game is resumed, before the next live ball. When such a protest is lodged, the official will announce protest to opposing team and scorekeeper will record all game circumstances.

The protesting manager must put protest in writing and it must contain the following information:

- a. Date, time, and place of game.
- b. The rule and section of the official rules under which the protest is made.
- c. The decision and conditions surrounding the making of the decision.
- d. All pertinent facts involved in the matter protested.

The written protest must be filed with the Recreation Department the next regular working day following the protested game, during regular office hours, accompanied with a \$25.00 protest fee.

If the protest is allowed, the South Milwaukee Recreation Department will reschedule the protested game and will decide from which point the game will be replayed.

PLAYER ELIGIBILITY PROTEST REQUIRE

Protests on ineligible players will be accepted anytime during a team's season of play and must be filed by a manager. The last day for filing a player eligibility protest will be the next working day following the last scheduled game. This includes league tiebreakers and playoff games if they apply.

The protest must be filed in writing, accompanied with a \$25.00 Protest Fee during regular office hours at the Rec. Dept. office. The protest must name ineligible players and show reasonable logic and knowledge that the alleged person(s) are ineligible in order to be accepted.

If protest is allowed the players are declared ineligible, all games that the ineligible players played throughout the entire season will be declared a forfeit; and these players will be suspended for one (1) year, and the manager will be suspended for three or more games.

EQUIPMENT

All players must wear proper attire for their league. Players who wear jerseys supplied by the Recreation Department are to wear a T-shirt underneath. All players must wear tennis shoes.

A player who refuses to return any equipment to the manager or sponsor upon demand will be suspended until equipment is returned or restitution is made for such equipment.

Any manager refusing to return equipment to the sponsor upon demand will be suspended until equipment is returned or restitution is made for such equipment.

CHANGE OF MANAGEMENT OR SPONSORSHIP

When there is a change of manager/sponsor, the change must be filed immediately with the South Milwaukee Recreation Department.

The Recreation Department must be notified of any change in manager's address or telephone number. We cannot be responsible for any information received by a team when the team manager's address has been changed. Also, when a manager goes on vacation or will be out of town for any length of time, he/she must request all information be sent to an assistant manager, who in turn will be responsible for informing all players.

COMPLAINTS

All complaints regarding officials or game conditions must be made in writing.

INJURY

The South Milwaukee Recreation Department shall not be responsible for any injury, which may be incurred by players during official games, nor does the Recreation Department supply 1st Aid materials. The Recreation Department recommends that all players have some type of insurance to cover them for injuries, and that all teams provide their own 1st aid kit with needed supplies.

LEAGUE WINNERS

Priority for determining winners:

League record – Record among tied teams – Total points among tied teams

- The team with the best record at the end of the season shall be declared the league champion.
- If two teams tie, the team that defeated the other team they are tied with the most often will be declared the league winner. If the two teams tied-split the season in games won/lose, the total number of **points** scored between the two teams will determine the winner. **NOTE:** the scores submitted to the Recreation Department by the gym supervisor will be official. We encourage you to check with the official scorekeeper and double check the official score prior to leaving the gym. **For example**, if team-A plays team-B twice during the season and wins twice then team A would be declared the League Winner. Should both team A and B split the season – the team that scores the most total points between the two teams when they played each other will be declared the winner. If a team scores an equal amount of points co-winners will be declared.

- When more than 2 teams are tied who have played each other an equal amount of times - games played will be tallied among the tied teams and the team with the most wins will be declared the winner. If a tie still exists among the top two teams- team records will again be counted, if there is another tie in record - points will be counted to break the tie. **NOTE:** the scores submitted to the Recreation Department by the gym supervisor will be official. We encourage you to check with the official scorekeeper and double check the official score prior to leaving the gym.
- If after counting points, a tie still exists- we will recognize a tie in the league

CONDUCT, ACTION, DISCIPLINE AND SUSPENSION

It shall be the responsibility of the manager to control the actions of his/her players on the bench and on the court. Managers, coaches and players are responsible for their conduct from the time they reach the gym until they leave.

Only official members of a team are to sit on the bench; this includes players, manager, and sponsor.

The manager shall be the only person to confer with an official on a disputed play. Such conferences must be kept to a minimum and be conducted in a sportsmanlike manner. Keep in mind that constant arguing, harassment or intimidation will not be tolerated and could mean ejection and suspension.

When an official requests the name of a particular player due to ejection from a game, the manager is required to comply with the official's request. The penalty for not supplying such information to the referee or Recreation Department may be suspension for the manager.

Teams who are warming up to play the next game will position themselves in such areas that will not disrupt the course of the game being played, and they definitely will keep all balls from going onto the court while another game is in progress. Teams warming up must make a special effort not to harm spectators or other players.

Drinking of intoxicating beverages and smoking by any team member on South Milwaukee School Board property is prohibited. Violation will result in player or team suspension.

- An official may order an ejection of a participant for any of the following causes:
 - Prolonged disputing of an official's decision.
 - Protesting a decision in an unsportsmanlike or disorderly.
 - Making oral threats to do physical harm to anyone.
 - Making any physical contact with an official (touching, grasping, shoving, striking, assaulting).
 - Fighting with another player or players, and any other action deemed detrimental to the conduct of the game.

DISCIPLINE GUIDELINE AND SUSPENSIONS

Those who demonstrate livid short bursts of unsportsmanlike conduct without physical force and are ejected from the contest will be suspended for three **(3)** games. With the accumulation of two technical fouls for unsportsmanlike conduct in a game, the result will be ejection and a **(3)** game suspension.

With excessive unsportsmanlike conduct players may be suspended for more than (3) games.

Those using physical force and/or fighting will be suspended for no less than one (1) year.

Two (2) ejections during the season will result in suspension for the remainder of the season. A suspended

player cannot be active until such suspension is lifted.

A suspended player cannot be on the team bench or have any voice in running the team. At times suspended persons may not even be allowed in the school or gym.

If a player continues to play or is an active participant in any way, further disciplinary action will be taken. If a manager has knowledge of such suspension, he/she is also subject to disciplinary action.

A 2nd ejection within the season will result in suspension for the remainder of the season.

Any player who accumulates four (4) technical fouls for unsportsmanlike conduct during the course of the season will be suspended for three (3) consecutive games.

The Recreation Director can discipline and suspend without recourse, any participant for the following causes: use of an ineligible player, fraudulent player registration, fraudulent contract registration, and failure to return equipment upon demand by the manager or sponsor.

Any player, suspended from a league is suspended from all leagues until the suspension is completed. This included basketball, volleyball and softball. Suspensions carry over into the next season.

ELIGIBILITY SUSPENSION

A manager who plays a player who is not legally registered or is ineligible in any way shall be liable for suspension for up to one year.

A player who plays as an ineligible player, who falsifies registration, or fails to register and pay the appropriate player fee, or is ineligible in any way shall be liable for suspension for up to one year.

A team who has played an ineligible player shall lose all games in which the ineligible player participated.

Suspensions concerning false registration, lack of registration, player eligibility, or falsification of a team contract or roster may not be appealed.

HEARING AND APPEAL

A suspended player may request a hearing with the Recreation Director concerning a 3 game or less suspension. This request must be made in writing within one week from the time of the ejection.

A player formally suspended for a more than 3 games may appeal the suspension by request, in writing, to the Recreation Director within one week after the individual's formal suspension. Failure of the offending player to make such an appeal within the specified period shall constitute an absolute waiver of such appeal right. When the Recreation Director receives an appeal request, the Director shall arrange an appeal hearing for the player within ten days. The player shall be notified in writing of the date, time and location. The player may bring to such a hearing witnesses deemed important to support the player's appeal.

The Board of Appeals shall review all written testimony and shall hear statements from the appellant and those testifying in the appellant's behalf, as well as statements from the officials, the Recreation Director and Department Staff, and any witnesses whom they would present.

At the conclusion of the hearing, the Board shall make its decision and file the signed written decision with the Department. A true copy of the decision shall be sent by mail to the offending player.

The decision of the Board may vacate or decrease, affirm or increase the suspension originally imposed by the Recreation Director, but the penalty may not exceed the three-year maximum.

BASKETBALL PLAYING RULES

The current Official National Federation Basketball Rule Book will be used. The only exceptions are mentioned in this booklet. We recommend all managers procure the above rulebook. You may purchase it from National Federation of State High School Associations, P.O. Box 20626, Kansas City, MO 64195-0606 (1-800-776-3462).

You must have a minimum of 4 players to start a game. The game must be started once you have the minimum number of players present between the schedule game time and the time limit. If players arrive after the games has started – they may be inserting into the game.

LENGTH OF GAME, TIME-OUTS AND OVERTIME

Each game shall consist of **two 20-minute halves with 5 minutes between halves**. There will be a **running clock stopping only for timeouts - the clock will run during free throws**. The clock will run according to regulation rules only during the last minute of each half. If a team calls a time out the clock will not start until the ball has officially been placed in play according to Official National Federation Basketball Rules.

Time-out periods will be 1 minute in length, and each team is entitled to four (4) charged time-outs. 3-minute overtime will be played if the game ends in a tie after the 2nd half. If the game is still tied after the overtime, second 3-minute overtime will be played. If the game is still tied after the second overtime, the players remaining on the court will each shoot 1 free throw. The team making the most free throws will be declared the winner – this process will continue until a winner emerges. Each team is entitled to a one (1) minute overtime time-out in an overtime period. **There are no carryover timeouts from the regulation game into the overtime period. Revised 11/15/18**

Pressing will not be allowed when a team has a 20-point lead in the 2nd half.

When the basketball hits the gymnasium ropes, rings, etc. at any of the gymnasiums, the team last in possession loses the ball and the defensive team then becomes the offensive team, putting the ball into play on the side.

Dunking and hanging on the rim will not be permitted at any time before, during and after any contest in any of the gyms where you participate in basketball. If this rule is violated, a Technical Foul will be administered. If this occurs a second time during the season, the player involved will be suspended.

Be aware and forewarned that anyone who breaks a backboard or bends a rim is responsible for the replacement cost of a new backboard or rim.

VOLLEYBALL PLAYING RULES

The current Official National Federation Volleyball Rule Book will be used. The only exceptions are mentioned in this booklet. We recommend all managers procure a rulebook. You may purchase it from National Federation of State High School Associations, P.O. Box 20626, Kansas City, MO 64195-0606 (1-800-776-3462.)

Net height is approximately 8'.

A ball striking the ceiling or an overhead obstruction above a playable area shall remain in play provided the ball contacts the ceiling or obstruction on the side of the net extended that is occupied by the team that last

played the ball, and the ball is legally played next by the same team.

A ball is out-of-bounds and becomes dead when it touches a wall, objects mounted flush with a wall, or objects on the floor outside the court without interfering with a player's legitimate effort to play the ball, touches the ceiling or overhead obstructions beyond the vertical plane of the net and its out-of-bounds extension.

All volleyball leagues are now played using rally scoring. Therefore the first serve will alternate between teams each set. The team who wins the coin toss gets to choose serve, receive, or side and has the advantage of getting their choice for the first and third set.

Substitution is **NOT** mandatory however, when substituting in the women's program, eligible substitutes must enter the game when their team's server moves from the server's spot. Substitutes will enter at the spot left of the server.

Setting a serve will be legal.

In Coed Volleyball Leagues when playing the ball, if the ball is contacted more than once on your side then a woman must contact the ball.

When playing with five (5) players, three (3) or more must be female.

When playing with six (6) players, three (3) or more must be female.

All eligible players present must rotate in and out of the game at the spot after the server. Players must rotate and line up Male/Female.

GENERAL RULES

Food or beverages are **NOT** allowed in the gym at any time.

Children must be supervised, or you will be asked to leave the game to watch your children. Children must stay off all gym equipment, and **no one** is allowed in the balcony.

VALUABLES

Please do not bring valuables to the games. Recreation Department personnel have been instructed to refuse any person asking to have valuables kept or locked up during a game. Players are requested to leave their valuables either at home or with their team manager. Do not leave your valuables in the locker room. The Recreation Department is not responsible for lost or stolen articles.

SWEARING AND PROFANITY

Swearing and the use of profanity will not be tolerated. If the referee hears a player violating this rule, and in his judgment feels other players and spectators have heard the violation, the referee will issue a technical foul. If the official hears this type of language but cannot identify the person, a team technical will be issued. It is our intention to clean up the leagues from those players who use abusive and profane language.

DUNKING AND HANGING ON THE RIM

Dunking or hanging on a rim is not permitted. If a basketball backboard or hoop is damaged, the penalty is player suspension until payment is made for the damaged property. If payment is not made, the team may be expelled from the league and the sponsor will not be invited back the following year. Please, your cooperation is required to eliminate abuse of equipment.

JEWELRY

Because of safety reasons to the players and their opponents, all players are to wear no necklaces (including hemp necklaces), rings, jewelry, barrettes, etc. while participating in games. **There are no exceptions to this rule!!! Players will not be allowed to cover jewelry with tape or BAND-AID.** No type of hat, cap, etc. may be worn other than a sweatband. Bandannas and “do rags” will not be allowed as sweatbands. Sweatbands must be one continuous piece of material. Pieces of cloth tied in a knot are not allowed as a sweatband. Also, women may not wear hair clips that are made of any metal or plastic substances. Only scrunches and rubber bands are allowed to hold hair back.

Jewelry may not be worn during practice or games. This is a WIAA safety rule that must be enforced by all coaches and referees. Taping of studded earrings is not permissible.

INTENTIONAL FOUL

An intentional foul is a personal or technical foul which neutralizes an opponent’s obvious advantageous position. Contact away from the ball or when not making a legitimate attempt to play the ball or a player, specifically designed to stop or keep the clock from starting, shall be intentional. Intentional fouls may or may not be premeditated and are not based solely on the severity of the act. A foul also shall be ruled intentional if while playing the ball a player causes excessive contact with an opponent.

ALCOHOL & TOBACCO - There is to be no use of any tobacco product or consumption of alcoholic beverages at or during any contest; this includes participants, coaches, fans, etc. Staff will have the authority to prohibit participation if they have probable cause that a person has been consuming alcoholic beverages.

There are no carryover timeouts from the regulation game into the overtime period.

Pressing will not be allowed when a team has a 20-point lead in the 2nd half.

School District of South Milwaukee Controlled Substances Guidelines

The use or possession of controlled substances is prohibited on School District of South Milwaukee property, including all facilities used for South Milwaukee Recreation programs and all athletic and extra-curricular activities.

The suspected use of a controlled substance prior to participation or during any South Milwaukee athletic, extra-curricular, or recreation program is a violation of the School District of South Milwaukee guidelines. No individual is allowed to participate in or be in attendance as a spectator while using, under the influence of, or possessing a controlled substance.

Violation will result in the individual(s) being asked to leave the facility, as well as face possible suspension from future related events or programs and possible referral to the South Milwaukee Police Department. Failure to leave the facility will result in the South Milwaukee Police Department being contacted.

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